

Rodney Wilson

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October 25, 2001

Jon Bruce, Principal
Bill's Regional High School
School Board No. 56
9853 - 87th Street
Somewhere, AB V8B 4T5

Dear Mr. Bruce:

Your advertisement in *The Gallery Tribune* for the position of **Senior Physical Education Teacher** sparked my interest. Please accept this letter and the enclosed résumé as my application for the position. Let me briefly explain how I can contribute to Bill's Regional High School.

With over 10 years of experience in teaching various subjects - including physical education - I believe my qualifications will match your requirements. I have had the opportunity to function in a variety of educational settings making it easy to adapt to new situations and faculty concepts. My superiors and student's parents have recognized that I have created constructive changes in students' academic, play, and home lives. Students have discovered that physical happiness boosts their performance at school, work, and play; and learned to appreciate and like the benefits of socialization, sportsmanship, personal achievement, and team spirit that are achieved through physical education.

Mr. Bruce, please accept this letter as an expression of my genuine interest in pursuing my teaching career at Bill's Regional High School. I will produce an energizing and creative learning environment that will bring out the best in students.

If you are interested in a dedicated teaching professional with the required credentials, patience, and positive attitude, please give me a call. Thank you for taking the time to review my résumé, and I look forward to a favourable reply.

Sincerely,

Rodney Wilson

Enclosed: Résumé