

CANDACE SMITH, M.ED.

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EDUCATION CONSULTANT

- **Versatile consultant with five years of expertise as an Education Consultant and 10+ years as a Teacher.**
- Collaborative teacher leader with a talent for working closely with parents to assess children's unique goals and needs and develop an exceptional program to accommodate them.
- Approachable educator who coordinates with federal, state, and local school officials to devise and implement policies and procedures, ensuring compliance.
- Self-directed instructor who develops creative workshops, manuals, and programs focusing on enhancing the skills and knowledge base of teachers and parents alike.
- Student-oriented teaching professional committed to helping all children reach their full potential.

AREAS OF EXPERTISE

Curriculum Development ~ Implementation Strategies
Differentiated Instruction ~ Student Assessments & Reports
Student Discipline ~ Classroom Management Techniques
Student Motivation ~ Parent Communication & Involvement

"Mrs. Smith's workshops were excellent. They provided me with the resources and confidence I needed to help my child."
- Karen M., Parent

EDUCATION & CREDENTIALS

Master of Education in Elementary Education
West Chester University, West Chester, PA, 2006

Bachelor of Education in Social Sciences
West Chester University, West Chester, PA, 2000

Pennsylvania Teaching Certification

"Mrs. Smith is a very creative and collaborative leader who has provided our district with exceptional support and programs, ensuring success for all teachers and students."
- Dean Quinton, Principal

TEACHING EXPERIENCE

ABC SCHOOL DISTRICT - WEST CHESTER, PA
Education Consultant

2014 - 2016

Designed programs for in-service education of teaching personnel. Conferred with federal, state, and local school officials to develop curricula and establish guidelines for educational programs. Led workshops, committees, and conferences focusing on the intellectual, social, and physical welfare of students. Prepared manuals, guidelines, and reports on state educational policies and practices for distribution to school districts.

- Designed and presented comprehensive workshops for parents: Transitioning Between Grade Levels, Preparing Your Children for Middle School, and Education in the Home.
- Collaborated with educators to create effective instructional materials, teaching aids, and other related equipment to assist all types and levels of learners.
- Performed continual research on state-of-the-art teaching techniques. Presented new methods to instructors to help them enhance their skills.

THE SCHOOL DISTRICT - PITTSBURGH, PA
Education Consultant**2011 - 2014**

Planned and coordinated educational policies for elementary grades. Provided additional consultation in reading and writing. Researched age-appropriate literature and designed programs to effectively incorporate and instruct it. Conferred with professional groups to disseminate and receive input on best practices.

- Identified district-wide curriculum issues specific to special needs learners. Hired specialists and facilitated workshops for special education teachers to eliminate issues.
- Trained educators and administrators in new state policies, ensuring appropriate implementation and compliance.
- Created alterative and authentic assessments to help teachers gain a better understanding of students' needs, as well as adapt teaching methods to drive instruction.

ABC ELEMENTARY SCHOOL - PITTSBURGH, PA
Fifth Grade Teacher (2006-2011)**2000 - 2011**

Taught an academically and socially diverse group of fifth grade students. Maintained a well-behaved and focused learning environment at all times.

- Implemented Fountas and Pinnell reading program to help *all* students jump a minimum of one reading level by year end.
- Utilized math manipulatives, engaging computer programs and websites, and provided individualized instruction to help significantly boost children's math scores.

Third Grade Teacher (2000-2006)

Instructed a diverse group of children including students with special needs and ESL learners. Cultivated a positive rapport with all students, ensuring they felt safe, confident, and motivated to learn.

- Pioneered a new technological program that actively engaged students and sparked their interest.
- Hosted an after-school peer support program, which focused on students helping one another with their studies, as well as tackling social problems and making new friends.

PROFESSIONAL DEVELOPMENTCPR First Aid, *Current*

Special Education, 2015

Early Childhood Development, 2015

Assessments for English Language Learners, 2014

Challenging Gifted and Talented Learners, 2013

Engaging Parents and Families, 2013

PROFESSIONAL AFFILIATIONS

Higher Education Consultants Association, Present

COMMUNITY INVOLVEMENT

Volunteer, Soup Kitchen, 2009-Present

Volunteer, Habitat for Humanity, 2009-2014